

Enactus SFU 2017-2018

Refresh – External Manager



Position Overview:

As the **External Manager** of Refresh, you will play an integral role for the program's success. You will have the opportunity to establish and maintain relationships with partners and stakeholders to ensure the successful operations and long-term sustainability of the program. This position will allow you to further develop your interpersonal skills as you reach out to different stakeholders.

Your term will run from **June 2017 to May 2018**.

Responsibilities:

- Seek partnership opportunities for the program
- Maintain and build relationships with various stakeholders
- Seek for distributors to get Refresh's products in the market
- Work in collaboration with Refresh's Marketing Manager and Program Manager to build relations with customers and curate a positive public image for the program
- Work along side Refresh's Program Manager to apply for grants and seek sponsorships
- Attend weekly meetings and contribute ideas

Qualifications:

- Passionate about helping those in need and making a difference in the community
- Experience in working with stakeholders and/or community partners is an asset
- A sociable person who is well versed in networking
- Works responsibly with exceptional time management skills
- Strong commitment in a team environment and is willing to support team members and collaborate ideas
- Effective persuasion and negotiation skills - comfortable working with diverse individuals

If you have any questions about the position, feel free to contact the Program Manager, **Naveenjeet Sohi**, at refresh@enactussfu.com.