

Enactus SFU: Project Nisa Homes 2017-2018



Nisa Homes Project Manager

Position Overview:

As the Project Manager of Nisa Homes, you will be leading and supporting a group of diverse individuals to make a direct impact on the lives of immigrants in our community. Through effective leadership skills, you and your team will empower newcomers to Canada by teaching them financial literacy, communication, and employability skills. You will play a significant role in creating and maintaining relationships with key stakeholders to ensure the sustainability of the program. This position will enable you to further develop your interpersonal and project management skills, while you assist newcomers in adjusting to their new lives in Canada.

Your commitment will be from **November 2017 to May 2018**.

Responsibilities:

- Work alongside Enactus SFU Executives and project team members to design a detailed curriculum that matches program objectives.
- Present curriculum content through engaging and interactive lessons and activities.
- Responsible for the project's development and members' progress.
- Facilitate weekly team meetings to ensure communication and teamwork amongst members.
- Accurately track appropriate metrics to monitor participants' progress and results.
- Define program opportunities and objectives by securing appropriate resources and developing detailed plans to meet program goals.
- Proactively secure external partnerships in the community (if needed).

Qualifications:

- Strong financial knowledge is an asset.
- Strong interpersonal and communication skills (written and verbal).
- Proven ability to manage time effectively through past project experience.
- Past public speaking experience is an asset.
- Comfortable working individually as well as in a team environment.
- Leadership experience and understanding of human resources is favorable.
- Comfortable working with diverse backgrounds

Please contact VP Project Innovation, **Meek Rahman** at innovation@enactussfu.com or **Cody de Leijer** at president@enactussfu.com with any questions.

